ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
April 13, 2026

Meeting time: The meeting was called to order at 7:00 PM.

Location: Rosslyn Farms Community Center

Attendees: Council President David Robb (2029) was present and chaired the meeting. Council members Vashishta Bhaskar (2029), Jonathan Glance (2029), Chad Green (2027), and Eve Jackson (2027) were present. Mayor Isabel Ford (2029), Secretary/Treasurer Dorothy Falk, and Solicitor Emily Mueller were also present.

Regrets: Council members Jude Frank (2029) and Jay Lear (2027)

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

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The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES
Mr. Glance made a motion to accept the minutes from March 9, 2026 as presented. The motion was seconded by Ms. Jackson and passed unanimously.

PUBLIC FORUM
President Robb opened the floor to those wishing to speak.
Resident Jesse Schell asked for a status update of the Club Road force main project. President Robb reported that mobilization began today and that construction will begin within the next few days.

ENGINEER'S REPORT
Mr. Green summarized items discussed in the monthly status meeting.

EXECUTIVE SESSION
Council went into executive session at 7:05 PM to discuss potential legal issues. Council came out of Executive session at 7:20 PM.

SOLICITOR'S REPORT
Solicitor Mueller summarized her report.

Quality of Life ticketing program ordinance draft – Solicitor Mueller summarized the draft ordinance authorized during last month's meeting. A discussion followed. She will send the draft to Harshman for review. Council will the review the list of issues to be cited.

MAYOR'S REPORT:
Mayor Ford gave the monthly police report. There were traffic stops but otherwise uneventful.

SECRETARY/TREASURER'S REPORT
Allegheny League of Municipalities (ALOM) membership – Ms. Falk reported that she contacted ALOM regarding membership. Annual dues are based on size of the municipality, and Rosslyn Farms' dues would be $365. As a courtesy, the Borough would receive the 2025 Compensation and Benefits Survey report if it committed to completing the 2026 survey. A discussion followed. Mr.

Glance made a motion that Council join ALOM and participate in the 2026 survey. The motion was seconded by Ms. Jackson, and it passed unanimously.

Ms. Falk provided council with a list of Deposits, a Profit and Loss statement, and a Balance Sheet.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the March 9, 2026 meeting. A discussion followed. Mr. Glance made a motion that council approve the disbursements as presented. Mr. Green seconded the motion, which passed unanimously.

MRM distribution check: Ms. Falk informed Council that Rosslyn Farms received a dividend check for $1,615.56 from MRM for 2020-2024 performance, bringing the Borough's property insurance costs for 2026 down to $4,144.44.

COMMITTEE REPORTS

Code management (Jackson) – Ms. Jackson reported that rubbish citations were issued to 401 Rosslyn, 312 Kings, and 407 Rosslyn.

Community Facilities (Bhaskar) – Mayor Ford reported that Evergreen Montessori wanted to explore use of gym and bathroom for 2027-28 school year. She and Mr. Bhaskar will follow up.

Finance/Grants (Lear/Bhaskar/Frank) – No report.

Human Resources (Lear) –

Health insurance update – Ms. Falk reported that Rosslyn Farms cannot change its UPMC policy for existing employees in the middle of the year. It could, however, offer different plans to new hires.

Seasonal employee – Ms. Falk reported that Charlie Smith recommended that the Borough hire David Creely as a seasonal public works employee at a rate of $20/hour for up to 1,000 hours. A discussion followed. Mr. Glance made a motion the Borough hire Mr. Creely. Mr. Bhaskar seconded the motion, which passed unanimously.

Infrastructure (Green) –

Winthrop Road force main update – Mr. Green summarized discussions held with residents. A survey for residents to share their interest in moving forward has been distributed. Results will be discussed at the May meeting.

Parks/Recreation (Green) –

Parrish Park Playground update – The onsite pre-bid meeting was held today, with four contractors attending. Ms. Falk will provide project details to Harshman and see if permits will be needed.

Ratification of acceptance of LBA proposal for Pilgrim Road Sidewalk Design of Site and Landscape Improvement – Mr. Glance made a motion that Council ratify its decision to accept the LaQuatra Bonci proposal for the Pilgrim Road Sidewalk Design of Site and Landscape improvement at a cost of $9,100. Ms. Jackson seconded the motion, which passed unanimously.

Pilgrim Road sidewalk update: Mr. Glance summarized changes made to the initial sidewalk design, including reducing the width from 5' to 4' and smoothing the path. LBA will modify the drawing and distribute.

AGENDA MODIFICATION
Ms. Jackson made a motion to amend the agenda to include the review of sidewalk and playground design proposals from LaQuatra Bonci. Mr. Bhaskar seconded the motion, which passed unanimously.

Kings Hwy and Ballfield proposal: A discussion was held on the LaQuatra Bonci proposal for design development, construction drawings, and contract administration of the proposed sidewalks at Kings Highway and the ballfield, which are being funded in part by the DECD MTF grant. Mr. Glance made a motion that Council accept the proposal in the amount of $14,000, which was seconded by Mr. Green. The motion passed unanimously.

PennDOT property sidewalk: A discussion was held on the LaQuatra Bonci proposal at a cost of $11,200 for design development and construction drawings for the proposed sidewalk at the PennDOT property on Rosslyn Road, which is being funded in part by the PennDOT MTF grant. This project requires PennDOT approval. No action was taken at this time.

Parrish Park Playground: A discussion was held on the LaQuatra Bonci modified proposal for additional services provided in the playground renovation project in Parrish Park. Mr. Glance made a motion that Council accept the modified proposal in the amount of $18,225 (an increase of $6,125 from the original proposal), which was seconded by Mr. Bhaskar. The motion passed unanimously.

Kings Highway Park survey – A discussion was held on the service order authorization from LSSE to perform a survey of Kings Highway Park to assist with sidewalk development. Mr. Glance made a motion that Council approve the service order authorization in the amount of $4,250. The motion was seconded by Ms. Jackson, and it passed unanimously.

Pool heater - Mayor Ford reported that she has received pledges of at least $17,815 towards the new pool heater.

Waste/Recycling (Glance) – No report.

OLD BUSINESS:
None.

NEW BUSINESS:
Trees – A discussion was held on the presence of dead trees on public and private property. Mr. Glance will reach out for proposals for companies to serve as a borough arborist to help identify trees that should come down.

Landscaping - A discussion was held on landscape maintenance work to be done at the pool, Community Center, and tennis courts. Mr. Glance will get proposals.

Redd Up Day - Mayor Ford reminded Council the Redd Up Day will be held on April 25, 2026

ADJOURNMENT:
Mr. Glance made a motion that council adjourn the meeting at 8:30 PM. Mr. Bhaskar seconded the motion, which carried.