

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
April 14, 2025

Time: The meeting was called to order at 7:00 PM.

Location: Rosslyn Farms Community Center, Calvert Room.

Attendees: Council President David Robb (2025) was present and chaired the meeting. Council members Barbara Becker (2025), Vashishta Bhaskar (2025), Jonathan Glance (2025), Chad Green (2027), and Eve Jackson (2027) were present. Mayor Isabel Ford (2025), Secretary/Treasurer Dorothy Falk, and Solicitor Emily Mueller from GRB were also present.

Regrets: Council member Jay Lear (2027)

Materials: A sign-in sheet and agenda were provided to those in attendance.

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Glance made a motion to accept the minutes from March 10, 2025 as presented. The motion was seconded by Ms. Becker and passed unanimously.

CARLYNTON SCHOOL BOARD UPDATE

Jim Schriver and Christine Simcic from the Carlynton School Board were present. They gave Council an overview of the Carnegie Elementary School renovation project. Bids came in higher than expected so the project will either be reconfigured to address the most pressing needs first or delayed to see how the market settles. A discussion followed. Council thanked Mr. Schriver and Ms. Simcic for their time and efforts on the school board.

PUBLIC FORUM

President Robb opened the floor to those wishing to speak.

Residents Jesse and Nyra Schell were present. A discussion was held on the status of the Club Road sewer project, which is currently being reviewed by the county health department. President Robb will follow up with LSSE regarding the grinder pumps.

Solicitor Mueller reminded Council that an ordinance is required for the Borough to establish an assessment for the new sewer main. This item will be added to the May 2025 agenda.

Resident Ashley Lightholder asked about the sewer status of Winthrop residences. A discussion followed. The Club Road force main project is the current priority; a potential Winthrop Road project will be discussed next. Council has applied for grants to potentially help with funding.

Resident Nancy Barsotti asked about enforcement of zoning issues. Council indicated that code enforcement issues can be taken to Harshman directly.

Resident Tina Engelke brought up the issue of deer management, previously discussed in the spring of 2023. She summarized a program involving a group called Suburban Wildlife Management Solutions. They have used archery and sharpshooting to control the deer population in several local municipalities, with the deer meat going to the food bank. A discussion followed. Solicitor Mueller was asked to prepare a legal summary for Council. Ms. Engelke will forward her research to President Robb for distribution to Council.

A discussion was held regarding parking on Terrace, including potential movement and paving needs. President Robb and Mr. Glance will look at it, with LSSE consulted if necessary.

ENGINEER'S REPORT

Ms. Falk summarized the written report provided by LSSE. LSSE will be asked to review the condition of the roads in the borough.

SOLICITOR'S REPORT

Solicitor Emily Mueller summarized her activities from the previous month. The proposed sidewalk ordinance will be considered in May, with the zoning ordinance regarding the Zoning Certificate of Use and Occupancy to be considered in June after the borough planning commission and county have had the opportunity to review it.

MAYOR'S REPORT

Mayor Ford gave the police report for March. There were a couple tractor trailers that needed to be diverted, in addition to some self-initiated traffic posts. She received a thank you note for the thank you lunch.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented Council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented Council with a list of disbursements for invoices received since the March meeting. A discussion followed. Mr. Glance made a motion that Council approve the disbursements as presented. Ms. Jackson seconded the motion, and it passed unanimously.

Sewer billing refunds: Ms. Falk reported another resident on Standish was inadvertently billed for sewer service prior to 2012; resident Gary Gegick at 21 Standish was charged at least \$6,203.24. Former resident Matthew Kastrounis was located and confirmed his address (\$1,209.31). Council approved refunds to both.

COMMITTEE REPORTS

Code management (Jackson) – Ms. Jackson reported that there was not much activity in March.

Communication/Website (Jackson) – Nothing to report.

Community Facilities (Jackson) -

Boiler – President Robb will be getting proposals for a new boiler through the COSTARS program, including from McKamish.

CC lighting – Mayor Ford has requested an updated quote from Smith Electric for permanent installation of lights in front of the building, including the parking lot and corner sign. President

Robb indicated that conduit was installed under Rosslyn Road from the last repaving that could extend access to the other side of Rosslyn Road.

Finance/Grants (Robb) –

Grant update – Ms. Falk summarized the status of grant applications.

Ratification of Resolution authorizing application for DCNR Small Communities Grant and funds commitment letter – Mr. Glance made a motion that Council ratify its decision to pass a resolution authorizing Ms. Falk to submit a grant application on behalf of the Borough of Rosslyn Farms to the DCNR C2P2 Small Communities Grant Program requesting a grant in the amount of \$87,652 and committing to a borough match of \$57,652. The motion was seconded by Ms. Becker and passed unanimously.

Resolution authorizing PA Small Water and Sewer grant application and funds commitment letter- Ms. Falk summarized a grant application for the Winthrop Road Sewer Improvements. A discussion followed. Mr. Glance made a motion that Council resolve to authorize Ms. Falk to submit a grant application on behalf of the Borough of Rosslyn Farms to the PA Small Water and Sewer Grant Program requesting a grant in the amount of \$500,000 and committing to a borough match of \$104,550. The motion was seconded by Ms. Jackson, and it passed unanimously.

Human Resources (Lear) –

Seasonal employee – Ms. Falk reported that Charlie Smith recommended that the Borough hire Zach Clayton as a seasonal public works employee. Mr. Glance made a motion that Council approve the hiring of Zach Clayton to work up to 1,000 hours at an hourly rate of \$20/hour. Ms. Becker seconded the motion, and it passed unanimously.

Infrastructure (Green) -

Club Road Force Main Project update – Discussed earlier in the Public Forum.

Parks/Recreation (Green) –

Parrish Park playground update: Mr. Green reported that families have reached out to help with playground equipment selection. He will organize a meeting that will include Dan McDowell from LaQuatra Bonci.

Dan McDowell will provide an updated fee proposal for the playground project. As a Borough appointed design professional, his fees will be eligible for inclusion in grant funded projects.

Pool committee – Mayor Ford reported that the pool committee recommended keeping pool membership rates and guard pay rates the same as last year. Pool manager Brad Gossett will hire up to ten lifeguards. Hours will be similar, with an additional early opening day for young families. Aqua Zumba is self-sustaining and will be held again this year. A discussion was held about replacing umbrellas and the basketball hoop. Mr. Glance made a motion that Council authorize the purchase of five more umbrellas/bases and a basketball hoop for a total cost not to exceed \$3,000. The motion was seconded by Ms. Jackson, and it passed unanimously.

A discussion was held on getting a pool heater, with an estimated cost of about \$12,000. Mayor Ford will get more information.

Puritan Park tables – A discussion was held about purchasing two new tables for the park, rather than continuing to borrow them from the pool area. Ms. Becker made a motion that Council authorize the purchase of two new tables at a cost not to exceed \$400. Mr. Glance seconded the motion, which passed unanimously.

Ballfield - Carlynton Soccer Association will be using the field in April and May.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Mr. Glance made a motion that Council adjourn the meeting at 8:25 PM, which was seconded by Ms. Becker. The motion carried.