

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
February 9, 2026

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: Council Vice President Jonathan Glance (2029) was present and chaired the meeting. Council members Jude Frank (2029), Chad Green (2027), Eve Jackson (2027), and Jay Lear (2027) were present. Mayor Isabel Ford (2029), Secretary/Treasurer Dorothy Falk, and Solicitor Casey Rankin from GRB were also present.

Regrets: Council President David Robb (2029) and Council member Vashishta Bhaskar (2029)

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Jackson made a motion to accept the minutes from January 12, 2026 as amended. The motion was seconded by Mr. Frank and passed unanimously.

Ms. Jackson made a motion to accept the minutes from January 19, 2026 as amended. The motion was seconded by Mr. Frank and passed unanimously.

PUBLIC FORUM

Mr. Glance opened the floor to those wishing to speak.

Resident Jesse Schell asked for an update on the force main sewer project on Club Road. Ms. Falk reported that the contracts are in the process of getting signed. Council will keep residents apprised of the installation timeline.

ENGINEER'S REPORT:

The CCTV data from State Pipe was received today. LSSE will review the results and make recommendations for repairs.

SOLICITOR'S REPORT:

Casey Rankin from Goehring Rutter and Boehm was present on behalf of Solicitor Mueller. He summarized her monthly activity report.

Ms. Falk informed Council that the zoning hearing for the driveway variance at 312 Kings Highway was rescheduled to February 23, 2026 due to the January snowstorm.

MAYOR'S REPORT:

No report.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented Council with a list of Deposits, a Profit and Loss statement, and a Balance Sheet.

Disbursements: Ms. Falk presented Council with a list of disbursements for bills received since the January 12, 2026 meeting. A discussion followed. Mr. Greene made a motion that Council approve the disbursements as presented. Ms. Jackson seconded the motion, which passed unanimously.

Auditor proposal: Ms. Falk reported that Hosack Specht Muetzel & Wood submitted a proposal to perform the annual financial audit and prepare the financial reports for FY2025 for a fee of \$5,540, an increase of \$265 (5%) from last year. A discussion followed. Ms. Jackson made a motion that Council accept the proposal from HSMW as presented. Mr. Green seconded the motion, which passed unanimously.

COMMITTEE REPORTS

Code management (Jackson) – No new investigations.

A discussion was held about the fence ordinance. Council expressed interest in tightening the ordinance.

A discussion was held about quality of life ordinances. Council was asked to read the sample ordinances provided by Harshman and be prepared to discuss at the March meeting. Jarrod D'Amico will be asked to attend.

Community Facilities (Bhaskar) – Mayor Ford reported that a leak in the boiler pipes set off the fire alarm and needed to be repaired.

Finance/Grants (Lear) –

Grant update – Ms. Falk reported that the Borough was awarded the DCED MTF grant in the amount of \$230,000. This will be used in conjunction with the GEDTF grant to get three sections of sidewalk installed. Ms. Jackson made a motion that Council accept the grant and authorize Ms. Falk and President Robb to complete the necessary paperwork. The motion was seconded by Mr. Green and passed unanimously.

Human Resources (Lear/Bhaskar/Frank) –

Health insurance renewal – Ms. Falk reported that the current UPMC health insurance policy renewal proposal includes a 19% premium increase. She has reached out to MEIT to get proposals for comparable coverage. Mr. Glance will talk to Mr. Lear about other alternatives to help manage costs.

Infrastructure (Green) – No report.

Parks/Recreation (Green) –

Parrish Park Playground update – The bid docs are currently being written. They will be uploaded for DCNR approval when completed.

Waste/Recycling (Glance) – No report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

Mr. Frank made a motion that Council adjourn the meeting at 7:30 PM. Ms. Jackson seconded the motion, which carried.