

**ROSSLYN FARMS BOROUGH COUNCIL**  
**Regular Council Meeting**  
**March 9, 2026**

**Meeting time:** The meeting was called to order at 7:15 pm.

**Location:** Rosslyn Farms Community Center

**Attendees:** Council President David Robb (2029) was present and chaired the meeting. Council members Vashishta Bhaskar (2029), Chad Green (2027), and Eve Jackson (2027) were present. Mayor Isabel Ford (2029), Secretary/Treasurer Dorothy Falk, Solicitor Emily Mueller, and borough engineer David Kovac were also present.

**Regrets:** Council members Jude Frank (2029), Jonathan Glance (2029), and Jay Lear (2027)

**Meeting Materials:** A sign-in sheet and agenda were provided to those in attendance

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The Pledge of Allegiance was recited.

**APPROVAL OF PRIOR MEETING MINUTES**

Mr. Green made a motion to accept the minutes from February 9, 2026 as amended. The motion was seconded by Mr. Bhaskar and passed unanimously.

**PUBLIC FORUM**

*President Robb opened the floor to those wishing to speak.*

No one requested to speak.

**ENGINEER'S REPORT:**

President Robb summarized the written report provided by LSSE. The Club Road preconstruction meeting was held last week. Construction could begin as early as March 24, 2026 and will last approximately two weeks. Residents can connect following county approval.

LSSE will coordinate with State Pipe to get the remaining CCTV work completed.

**SOLICITOR'S REPORT:**

Solicitor Mueller summarized her written monthly report. She updated Council on the zoning hearing for the driveway variance request; the ZHB will meet for a public vote no later than April 9, 2026.

**MAYOR'S REPORT:**

Mayor Ford gave the police report. There were additional traffic details and a wellness check. Mayor Ford will talk to Chief Podsiadly about the upcoming Campbells Run construction and its potential impact on Rosslyn Farms.

The police appreciation lunch will be held on Thursday, March 12.

**SECRETARY/TREASURER'S REPORT**

Ms. Falk presented council with a list of Deposits, a Profit and Loss statement, and a Balance Sheet.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the February 9, 2026 meeting. A discussion followed. Mr. Green made a motion that council approve the disbursements as presented. Ms. Jackson seconded the motion, which passed unanimously.

## **COMMITTEE REPORTS**

Code management (Jackson) – There were no new code investigations.

*Quality of life ordinances* – Jordan Cooper and Alyssa Beachy from Harshman were present. A discussion was held on three sample ordinances, including warnings, inspections, hang tags, letters, and fines. Solicitor Mueller was authorized to draft a quality of life ordinance for Rosslyn Farms incorporating Council's comments.

Infrastructure (Green) – David Kovac from LSSE was present. He reported that the properties on Club Road would be staked by March 13 prior to a March 18 meeting with residents and the contractor regarding the force main installation.

The informational meeting regarding the Winthrop Road force main project was well attended. Residents expressed concerns and requested follow up information. Information will be provided and next steps determined. The service order authorization for LSSE to develop the project will be held for future consideration.

Community Facilities (Bhaskar) –

*Boiler maintenance* – Mr. Bhaskar met with public works director Charlie Smith and reviewed the Community Center systems and issues. He recommended that Council renew the McKamish boiler maintenance agreement. Ms. Jackson made a motion that Council approve the McKamish boiler maintenance renewal proposal in the amount \$1,934, which was seconded by Mr. Green. The motion passed unanimously.

Mayor Ford reported that the leaking steam pipe will be repaired in June after school is out for the summer due to the complexity of accessing the pipes in concrete.

Finance/Grants (Lear) –

*GEDTF grant* – A discussion was held on the sidewalk project and the grant funds that have been awarded to it. Council agreed to apply the GEDTF grant funds to the Parrish Park sidewalk section, which has a higher priority due to the new playground installation. Council will request that landscape architect Dan McDowell visit the site to help get the project underway.

President Robb and Mr. Green reported that they spoke with Mr. McDowell about grant project administration. LSSE has an efficient system for bidding projects and administration of contracts. Going forward, responsibilities for projects will be divided between LaQuatra Bonci for design and LSSE for procurement.

Human Resources (Lear/Bhaskar/Frank) –

*Health insurance renewal* – Ms. Falk reported that the current UPMC policy premium renewal proposal included a 19% premium increase. She reached out to Municipal Benefit Services for a quote and was told they had no competitive options for the current level of coverage (a rich plan with no deductible). A discussion was held on ways to lower costs, including reaching out to other brokers, reducing coverage, incorporating HRAs or HSAs, or requiring employee contributions. Solicitor

Mueller informed Council that ALOM provided survey information on the benefits that similar sized municipalities offer. Ms. Falk will investigate membership.

Mr. Green made a motion that Council renew the current health insurance policy for next year and research lower cost options going forward. Ms. Jackson seconded the motion, which was approved unanimously.

Parks/Recreation (Green) –

*Parrish Park Playground update* – Mr. Green reported that the front-end bid documents are currently under review by the DCNR. Mr. Green made a motion that Council authorize Ms. Falk to advertise for bids when the documents have been approved, pending legal review. Ms. Jackson seconded the motion, which passed unanimously.

Waste/Recycling (Glance) – No report.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Pool Heater – Mayor Ford summarized the proposed pool heater project: a new gas meter for the additional load, running new gas line (approx. \$8,900), two heaters (approx. \$13,000), and a new concrete pad (done in-house). The approximate cost for all service and materials is \$24,000. Mayor Ford estimated that residents would donate \$10k-\$15K. A discussion followed. Solicitor Mueller indicated that 3 quotes are needed for projects between \$13,200 and \$24,500; projects with costs greater than \$24,500 need to be bid.

Ms. Jackson made a motion the Council authorize the pool heater project for an amount not to exceed \$24,500, with the contracts awarded to the lowest responsive vendor quotes, subject to the Borough receiving a commitment of at least \$10,000 in donations towards the project. The motion was seconded by Mr. Green, and it passed unanimously.

**ADJOURNMENT:**

Mr. Green made a motion that council adjourn the meeting at 8:40 PM. Ms. Jackson seconded the motion, which carried.

**EXECUTIVE SESSION:**

Council went into executive session immediately following the meeting to discuss potential legal issues.