

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
May 9, 2022

Time: The meeting was called to order at 7:00 PM.

Location: Rosslyn Farms Community Center, Calvert Room

Attendees: Council President Steve Tassarò (2023) was present and chaired the meeting. Council members Barbara Becker (2025), Chad Green (2023), Lee Griffin (2025), Jay Lear (2023), and David Robb (2025) were present. Also present were Mayor Isabel Ford (2025), Secretary/Treasurer Dorothy Falk, and Solicitor Emily Mueller.

Regrets: Council member Jonathan Glance (2025).

Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Lear made a motion to accept the minutes from April 11, 2022 as presented. The motion was seconded by Mr. Green and passed unanimously.

SOLICITOR'S REPORT

Solicitor Mueller was present. She is working on updating the Community Center lease agreement, including the security deposit requirement.

New lease for Evergreen Montessori: President Tassarò summarized the new proposed lease arrangement with Evergreen Montessori. New rental spaces have been defined, parking procedures have been outlined, and rent amounts have been changed to reflect the new spaces.

Ms. Becker made a motion that council pass a resolution authorizing council to enter into the first amendment to the lease agreement as presented, which was seconded by Ms. Griffin. The motion passed unanimously, and the new lease agreement was signed.

Lot consolidation - Winthrop: Council reviewed the lot consolidation plan for two lots on Winthrop owned by the Pattersons (105-K-76 and 105-K-78). A discussion followed. Mr. Robb made a motion that council approve the lot consolidation plan subject to receipt of borough fees and reimbursement of borough costs as recommended by the Planning Commission. Mr. Lear seconded the motion, which was unanimously approved.

PUBLIC FORUM

Resident Derek Luke reported that approximately ten volunteers assisted with the clean-up of upper Kings Highway Park/Trail area. Light grading and mulch will make it a walkable trail. He will try to get additional volunteers to continue with the clean out. The borough can provide dirt, mulch and chips as needed.

Mr. Luke reported that Edgecliff Trail was pretty saturated. Mr. Robb indicated that this has been noted previously.

Mr. Luke asked about status of the wall of evergreens previously discussed for Parrish Park. Ms. Griffin indicated that LQB would be asked to prioritize this in the Master Plan being developed.

ENGINEER'S REPORT

Mr. Robb indicated that there are updates that need to be provided to LSSE regarding the MS4 waiver application.

Carnegie will be re-televising the joint sewer lines that are eligible to be turned over to ALCOSAN.

MAYOR'S REPORT

Mayor Ford gave the police report for April. There were ten traffic stops, resulting in four warnings and six tickets issued for traffic violations. There was also one alarm call, one vehicle incident, and one harassment complaint.

Mayor Ford has made a request to county representative Pat Catena that a "no trucks" sign be installed on Baldwin. The updated timeframe for repairs to the damaged Parkway ramp is late June.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the April meeting. She requested that council also approve a check for \$100 to Jordan Roussos to return the security deposit for the rental of the Community Center, upon confirmation by Mayor Ford that the repainting is done. A discussion followed. Mr. Robb made a motion that council approve the disbursements as presented, including the \$100 check to Jordan Roussos. Mr. Lear seconded the motion, and it passed unanimously.

COMMITTEE REPORTS

Code management (Green) –Mr. Green reported that there are three open permits for a fence, garage, and retaining wall. There are no open complaints.

Communication/Website (Green) – Mr. Green reported that the agenda and minutes have been posted to the website. Forms and contacts have been updated.

Community Facilities (Becker) -

President Tassarò reported that the carpets will be removed and tiles cleaned in the downstairs storage room prior to relocating the files there. He will schedule the HVAC calls with Climatech (split system maintenance) and McKamish (shutting down the boiler for the summer).

Pressure washing: Resident Ted Ford has submitted a proposal to power wash the Community Center driveway and walkways, the tennis court ramp, and the pool entrance for \$480. A discussion followed. Ms. Becker made a motion to accept the proposal, which was seconded by Mr. Robb. The motion passed unanimously.

Finance/Grants (Robb) – No report.

Human Resources (Lear)

Seasonal employee for public works: Mr. Lear reported that Josh Todd would not be employed as the seasonal employee this summer. Another individual has been identified for the position. A discussion followed. Mr. Robb made a motion that council offer Robert Chapman a seasonal position at an hourly rate of \$20 for up to 1,000 hours through the remainder of the year. Ms. Becker seconded the motion, which passed unanimously. He will start mid-June.

Life guards: Mr. Lear reported that interviews are underway. Ms. Griffin made a motion that council hire up to 10 lifeguards with up to 2 replacements if necessary. Ms. Becker seconded the motion, and it passed unanimously. A discussion was held on the hourly rates for the head and assistant head guard. Ms. Griffin made a motion that the head guard hourly rate be increased to \$15 and the assistant head guard rate be increased to \$14. The motion was seconded by Ms. Becker and passed by a vote of 5-0, with one abstention.

Infrastructure (Tassarò) – Mr. Robb suggested that council consider televising the storm line on Priscilla to identify where it goes the next time televising work is done in the borough.

Parks/Recreation (Griffin) –

Community Connections proposal: Ms. Griffin explained that the Proposal for the Design of Trail & Sidewalk Connection Master Plan submitted by LaQuatra Bonci was the result of comments and questions from residents who wanted to know how to connect all residents to borough parks and facilities. A discussion followed. Mr. Robb made a motion that council accept the proposal from LQB for \$6,800 (plus reimbursables) as presented, which was seconded by Mr. Green. The motion passed unanimously.

A discussion was held on the condition of sidewalks, which might be incorporated in the Community Connections plan.

Redd Up Day update: Mayor Ford reported that this was the 12th year of Redd Up Day. Approximately 40-50 people volunteered throughout the neighborhood. Public works participation was helpful in the successful borough wide effort.

Ballfield drainage: President Tassarò reported that a neighbor called regarding drainage in their yard, so he met with LSSE to see if water from the ballfield was contributing to the situation. LSSE will issue a report with their findings. A discussion followed, with a recommendation that the swale be cleaned out.

Pool opening and update: The pool will open on May 28. Ms. Becker made a motion that council authorize expenditures of up to \$1,000 for pool supplies and maintenance. Mr. Lear seconded the motion, which was approved unanimously. A discussion was held on a pool deck project, with estimates to be obtained.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Mr. Lear made a motion that council adjourn the meeting at 8:30 PM. Ms. Griffin seconded the motion, which carried.